

Person Centred Planning Meetings



What is a Person Centred Planning Meeting (PCP)?

A PCP meeting is when all the people involved in making decisions about your child meet. It is important that your child is present, because your child, their needs and what is important to them now and in the future are the focus of the meeting. Person Centred Planning meetings are held regularly and may be as often as three times a year.

It is important that meetings are held frequently because children change quickly and it is essential that planning for your child keeps up.

Meetings are kept as informal as possible and if you would like to bring a friend for support they will be most welcome. When a meeting is due you will receive an invitation from school to take part.

Because we understand that parents are very busy people you will also receive a text reminder the day before the meeting.



The aim of a PCP meeting:

- To discuss what people like and admire about your child.
- Find out what is important to your child (now and in the future).
- Discuss what help and support your child needs.
- Everyone taking part to discuss what is working & not working for your child
- To agree actions that will help your child get what is important to them.
- To continue what is working and to change what is not.
- To set challenging targets



The SENCO will use all the information from the meeting to create a plan for your child

Person centred plans should:

- Focus on the child as an individual
- Use clear and ordinary language that is easy for everyone to understand
- Emphasise a child's strengths and capabilities
- Set challenging targets

Everyone who takes part in the meeting will receive a copy of the plan.

PCP being aware of your rights

The special Education Needs Code of Practice (2015) has placed children at the heart of the Special Education Needs (SEN) system.

