

## **Breakfast Club Policy reviewed July 2023**

- Parents will pay £12.50 per week or £2.50 per day via Parentpay on a Monday.
- Children should arrive between 8.00 am and 8.30 am to ensure children have sufficient time to eat breakfast. A member of staff will open the gate from 8am to 8.10am.
- Children should come straight to the hall and not to the classrooms or cloakrooms.
- Parents please leave children in the hall. If they wish to speak to a member of staff please send a message or DoJo.
- Breakfast Club is for children to eat breakfast and all children attending will be required to have at least one bagel or bowl of cereal.
- Children should register on arrival and not leave the hall without informing an adult.
- Children should not enter the kitchen without permission.
- Parents will be required to put children's names on a waiting list as the club usually runs at full capacity.
- Parents will be informed in writing when a place is available.
- When a place becomes available and is not required then the name will be removed from the list.
- Children will be allowed to attend for odd days in special circumstances but will need to discuss this with either the Head Teacher.
- Vulnerable children will be given priority wherever possible and will not have to go on the waiting list. This is at the discretion of the Head Teacher.

